

# Sharpening and Supporting Grant Writing Skills

December 3, 2019 Rutland Holiday Inn

## Regional Prevention Partnerships Training



### Goal for the Day:

To increase the skills needed to pursue grant funding from diverse sources

### Objectives:

- Build an understanding of the techniques and tools an experienced grant writer utilizes for successful application submission
- Share experiences of grant reviewers that impact grant development and writing
- Increase capacity to engage in collective/collaborative grant writing
- Learn techniques and tools for organizing project management for grants management and writing

<b>AGENDA</b> 8:30 am – 9:00 am	<b>REGISTRATION AND REFRESHMENTS</b>
9:00 am – 9:15 am	<b>Welcome and Updates</b> <b>Hilary Fannin</b> Regional Prevention Partnerships Program Manger Vermont Department of Health Division of Alcohol and Drug Abuse Program
9:15 am – 10:15 am	<b><u>Panel 1: Experienced Grant Writers</u></b> <i>Moderated by Dodi Swope</i> <b>Jamie Bentley</b> Community Impact Coordinator Rutland Regional Medical Center <b>Cindy Hayford</b> Director Deerfield Valley Community Partnership <b>Helena D. Van Voorst</b> Executive Director United Way of Addison County
10:15 pm – 10:30 am	BREAK

<p>10:30 am – 11:30 am</p>	<p><b><u>Panel 2: Experienced Grant Reviewers</u></b>  <i>Moderated by Dodi Swope</i></p> <p><b>Sarah Roy</b>  Prevention Consultant  Division of Alcohol and Drug Abuse Programs  Vermont Department of Health</p> <p><b>Beth Shrader</b>  Consultant</p> <p><b>Lori Tatsapaugh Uerz</b>  Director of Prevention and Recovery Services  Division of Alcohol and Drug Abuse Programs  Vermont Department of Health</p> <p><b>Kevin Wiberg</b>  Philanthropic Advisor for community Engagement  The Vermont Community Foundation</p>
<p>11:30 am – 1:00 pm</p>	<p><b>LUNCH</b> (<i>On your own</i>) and Networking</p>
<p><b>Three Afternoon Workshops</b>  Rotate through <u>two topics</u> that relate to grants management</p>	
<p>1:00 pm – 2:00 pm</p>	<p><b>WORKSHOP SESSION 1</b></p>
<p><b>A) Getting Organized for Grant Writing and Submission: Project Management Skills and Software</b>    <b>AIKEN ROOM</b></p> <p><b>Jessica Bickford</b>, Coordinator,  Healthy Lamoille Valley</p> <p><b>Maryann Morris</b>, Executive Director  The Collaborative</p> <p><i>Grant planning, implementation and reporting examples from two different software will be shared in this workshop. Learn how they are applied to prevention grants by two experience organizations.</i></p> <p><b>B) Taking Your Grant Submissions to the Next Level: Getting the Help and Resources You Need</b>    <b>PROCTOR ROOM</b></p> <p><b>Dodi Swope, Faculty, Clark University.</b></p> <p><i>This workshop will explore three core strategies to improve your grant writing skills and success. This workshop will assist you in accessing model successful proposals, where to find high quality free professional development resources and when and how to effectively engage an professional grant writer.</i></p>	<p><b>C) The Importance of a Strong Needs Assessments</b>    <b>VERMONT ROOM</b></p> <p><b>Matt Whalen</b>, Prevention Consultant  Division of Alcohol &amp; Drug Abuse Programs  Vermont Department of Health</p> <p><b>Michelle Salvador</b>, Prevention Consultant  Division of Alcohol &amp; Drug Abuse Programs  Vermont Department of Health.</p> <p><i>In this workshop, participants will learn how needs assessments fit into the Strategic Prevention Framework, and take away tools to effectively demonstrate and communicate the needs of your community.</i></p>

2:05 pm – 3:05 pm	<b>WORKSHOP SESSION 2</b>
<p><b>A) Getting Organized for Grant Writing and Submission: Project Management Skills and Software</b>    <b>AIKEN ROOM</b></p> <p><b>Jessica Bickford</b>, Coordinator, Healthy Lamoille Valley</p> <p><b>Maryann Morris</b>, Executive Director The Collaborative</p> <p><i>Grant planning, implementation and reporting examples from two different software will be shared in this workshop. Learn how they are applied to prevention grants by two experience organizations.</i></p>	<p><b>B) Taking Your Grant Submissions to the Next Level: Getting the Help and Resources You Need</b>    <b>PROCTOR ROOM</b></p> <p><b>Dodi Swope, Faculty, Clark University.</b></p> <p><i>This workshop will explore three core strategies to improve your grant writing skills and success. This workshop will assist you in accessing model successful proposals, where to find high quality free professional development resources and when and how to effectively engage an professional grant writer.</i></p>
3:05 pm – 3:15 pm	<p><b><u>Presentation on Parent Survey Results</u></b></p> <p><b>Amy Livingston</b> Associate Program Evaluator Pacific Institute for Research and Evaluation</p>
3:15 pm – 3:50 pm	<p><b><u>Small Group Facilitated Networking</u></b></p> <p><b>Topic #1</b> <i>Strategies, Opportunities and Challenges in Writing Collective/Collaborative Grants</i></p> <p><b>Topic #2</b> <i>Discussion on take-aways from today's panels or workshops and how you will utilize in your community</i></p>
3:50 pm – 4:00 pm	Wrap up and Evaluation